



## COVID Outbreak Management Plan January 2022

*This* This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

NUMBER OF CASES	CONTROL MEASURES	EDUCATION	SOCIAL CONTACT
<b>PHASE 1</b> No confirmed cases of Covid 19 in school	<ul style="list-style-type: none"> <li>• Ensure good hygiene for everyone</li> <li>• Maintain appropriate cleaning regimes</li> <li>• Keep occupied spaces well-ventilated</li> <li>• Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</li> </ul>	All face to face	No limitations
<b>PHASE 2</b> Isolated cases of COVID-19 across school	<ul style="list-style-type: none"> <li>• Phase 1 control measures +</li> <li>• Individuals self-isolate as per public health guidance</li> <li>• Close contacts to be identified through test and trace</li> <li>• Staff who may have been in close contact with the case advised to book a PCR test</li> <li>• 'Warn and inform' letter sent to parents</li> </ul>	<ul style="list-style-type: none"> <li>• Face-to-face for all except those self-isolating</li> <li>• Remote education in place as per offer</li> </ul>	<ul style="list-style-type: none"> <li>• No limitations other than for those self-isolating</li> </ul>
<b>PHASE 3</b>	<ul style="list-style-type: none"> <li>• Reinforce Phase 1 and 2 control measures +</li> </ul>	<ul style="list-style-type: none"> <li>• Face-to-face for all except those self-isolating</li> </ul>	<ul style="list-style-type: none"> <li>• Whole school indoor events (assemblies and lunch in the hall) timetabled for</li> </ul>

<p>5 or 10% of students or staff who are likely to have mixed closely within a 10-day period</p>	<ul style="list-style-type: none"> <li>Warn and inform letter to sent class or year group</li> <li>Invitation for children in the group to LFD test for 7 days sent to parents</li> </ul>	<ul style="list-style-type: none"> <li>Remote education in place as per offer</li> </ul>	<p>lower (years 3 &amp; 4) and upper (years 5 &amp; 6) school groups.</p>
<p><b>PHASE 4</b> Covid cases continue to increase rapidly within a 10-day period and we are concerned about transmission in the setting</p>	<ul style="list-style-type: none"> <li>Reinforce Phase 1, 2 and 3 control measures +</li> <li>We will also seek public health advice from a director of public health or health protection team. The Headteacher will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687)</li> <li>Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made</li> </ul>	<ul style="list-style-type: none"> <li>Further measures to be discussed with local authority and health colleagues. This may include: <ul style="list-style-type: none"> <li>Postponing non-essential activity</li> <li>Considering increasing frequency of testing</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Containment where possible: where it is practical and feasible to isolate the group to mitigate spread to other groups where the threshold has not been met.</li> </ul>
<p><b>PHASE Local Outbreak</b> As identified by Local Authority</p>	<ul style="list-style-type: none"> <li>Phase 1, 2 and 3 control measures +</li> <li>Follow additional advice from local authority</li> </ul>	<ul style="list-style-type: none"> <li>Attendance restrictions will only be recommended as a last resort If restrictions are recommended, we will stay open for: <ul style="list-style-type: none"> <li>Pupils with an EHCP</li> <li>Children of critical workers</li> <li>All other pupils will be required to stay at home and will receive remote education.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Containment to reduce mixing between groups who have met Phase 4 of the outbreak management plan.</li> <li>Face coverings in communal areas and classrooms for staff and visitors (unless exempt)</li> <li>Post-poning non-essential activities and visitors.</li> </ul>

