



6<sup>th</sup> January 2022

Dear Parents and Carers,

Mrs Billane has not been able to return to school this week and unfortunately, she will be absent for a number of weeks.

In order to provide consistency, Mrs Pilborough, who has worked at Westende for a number of years, will be teaching 3B all day on Mondays, Tuesdays and Wednesdays, and Thursday and Friday mornings. Mrs Robinson (SENDCo) will teach on Thursday and Friday afternoons.

If you have any messages for the teaching staff, please continue to use the admin email address. We are all wishing Mrs Billane a speedy recovery and we will keep you updated accordingly.

Yours sincerely,

A handwritten signature in grey ink that reads "A Sykes".

Mrs Sykes  
Headteacher