**Wescott Westende Parents' Association**
**Registered Charity No. 325012**

Date: 23rd September 2021

Notice of PA Annual General Meeting (AGM)

Dear Parents and Guardians

We hereby give notice of the AGM of the Wescott Westende Parents' Association, to be held on Thursday 7th October at 8pm at Westende School.

The PA plays a vital part in the school community and all parents, as members of the PA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children/students at our school.

The AGM is also an opportunity for you to elect the PA Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time. Please be aware that the majority of the current committee have agreed that they are willing to stand for re-election.

We look forward to seeing you on the 7th October.
Kind Regards

Helen Coulson and Lois Theobald
PA Co-Chairs

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**NOMINATION FOR OFFICER/MEMBER OF THE PA COMMITTEE**
**(Only complete this if you wish to nominate someone – it is not compulsory to fill this in).**

Nominee ……
For position of: Chair/Vice Chair/Secretary/Treasurer/ Ordinary Committee Member [mark one]

Proposer …… Seconder ……
[please sign and print name] [please sign and print name]

I ……. agree to my nomination for the position of ……

Signed …… Date ……